



# Doncaster Council

## Report

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Date: 10 August 2022

### To the Chair and Members of the CABINET

### HOUSEHOLD WASTE RECYCLING CENTRE (HWRC) MANAGEMENT CONTRACT

Relevant Cabinet Member(s)	Wards Affected	Key Decision
Cllr Mark Houlbrook	All	Yes

### EXECUTIVE SUMMARY

- 1 The current Household Waste Recycling Centre (HWRC) contract has been in place since October 2018 and is delivered in partnership with Barnsley and Rotherham Councils. In October 2023 the current contract expires. Waste officers from Barnsley, Doncaster, and Rotherham (BDR) Councils have been exploring the options available for future service delivery.
- 2 BDR Council officers have worked on improving the current provision through a potential new contract, by aligning operational procedures where possible. These include vehicles access, material acceptance and permitting conditions. This report seeks approval for changes to the operational procedures within the service.
- 3 This report also seeks permission to enter into a joint procurement with Barnsley and Rotherham Councils for HWRC provision.

### EXEMPT REPORT

- 4 No

### RECOMMENDATIONS

That Cabinet:

- 5 Approve the option of undertaking a collaborative procurement and award a contract for the provision of Household Waste Recycling Centres in the borough in partnership with Barnsley and Rotherham Councils and approve the leasing of Doncaster's 6 HWRCs to the successful provider.

- 6 Approve the decision to appoint the service provider and agree for all contractual documents for the HWRC Management Contract, be delegated for approval to the Director of Economy and Environment, to be agreed in consultation with the Portfolio Holder for Sustainability and Waste.
- 7 Approve the changes to the operational procedures outlined within the report.

## **WHAT DOES THIS MEAN FOR THE CITIZENS OF DONCASTER**

- 8 The Six Household Waste Recycling Centres are available for residents to dispose of their household waste and recycling, there are located at:
  - Armthorpe
  - Balby
  - Carcroft
  - Conisbrough
  - Hatfield
  - Rossington
- 9 The new contract will provide a modernised and efficient service embracing new equipment, technology and digital infrastructure to improve the service experience for residents, this will include:
  - Enhanced use of digital technology to provide a more streamlined customer friendly permitting system, generating real time information and monitoring to improve site accessibility and better manage waiting times. It will also allow the gathering of service analytics data, including vehicle volumes and flows at each site and will support customer targeting and enhance future service development.
  - The new contract will also potentially include a commercial waste offering at targeted sites for a range of materials which may include:-
    - Inert/Rubble
    - Asbestos
    - Plasterboard
    - Wood
    - Green Waste
    - Cardboard
    - WEEE (Waste Electronic and Electrical Equipment)
    - Mixed Waste (Residual waste)
  - The new contract will also allow provision of Community skips, that will be available for hire by community groups and partner organisations to support action/clean-up days.

## **BACKGROUND**

- 10 The Council has a statutory obligation to provide HWRCs to residents within the borough
- 11 The Current HWRC Contract has been in place since October 2018 and is delivered in partnership with Barnsley and Rotherham Councils. This contract is due to terminate on 28 October 2023. Waste officers from Doncaster in conjunction with Barnsley and Rotherham Councils have been exploring

options for the future service delivery.

- 12 A borough wide consultation exercise across Barnsley, Doncaster and Rotherham commenced in June 2022. The consultation results will be presented to Portfolio and used to inform the completion of the contractual document and specification. There were two online consultations, closing at the end of July, covering.
- one aimed at residents to ascertain improvements that can be made to the HWRC service
  - the other aimed at businesses to scope commercial waste demand, materials requiring disposal and preferred access times
- 13 In order to undertake some initial scoping for the new service, a robust soft market testing document has been prepared and sent to potential service providers. This will be complimented by a site visit to one of their contracted areas. Both the soft market testing with potential contractors and consultation will help to inform the Council's future service under the various options presented in this report.
- 14 The soft market testing document includes options on the implementation and delivery of a number of new service developments, including:
- Automatic Number Plate Recognition (ANPR)
  - Hosting and managing a digital customer registration system(s) including a residents registration scheme that will enable cross border use of HWRCs with the BDR area, widening customer choice and accessibility to HWRC facilities
  - The introduction of a commercial waste offer for local businesses based within the BDR contract area.
  - In keeping with the Council's commitment to sustainability and response to the environmental emergency explore the opportunities to increase re-use of goods and materials and options for repair
  - Options for hard to recycle materials, such as mattresses, carpets and paints, dependant on market availability
  - A wider set of Key Performance Indicators (KPIs), performance standards and changes as a result of the Environment Act 2021.
- 15 In preparation for the new contract, officers have explored opportunities to harmonise the operational procedures across BDR, whilst also giving each partner authority the ability to offer be-spoke elements at their HWRCs to meet differing need and customer expectation. Doncaster's current contract already provides enhanced facilities for disposal for a number of waste products, compared to Barnsley and Rotherham including:

Construction Type Waste – Accepted at all sites. Residents can dispose of up to 5 items of DIY waste OR 5 sacks (80ltr/25kg) of DIY waste OR a mixture of both to a total of 5 items from small internal DIY projects which have carried out themselves. There is no restriction on repeat visits.

Asbestos – Accepted at Armthorpe only. Asbestos is accepted from residents who have undertaken DIY work at their home. A maximum of eight sheets or bags are accepted, each visit must be pre-booked and an appointment made at prescribed times. This material must also be prepared correctly prior to acceptance at site. There is no restriction on repeat visits.

Car Tyres – Accepted at all sites. A maximum of four car tyres off rims (no industrial/commercial vehicle tyres) are permitted. There is no restriction on repeat visits.

Van Permits – Permitted at all sites, with the exception of vehicles e.g. over 6ft/1.83m high which can only access Armthorpe. The permits are valid for 2 years and there is no restriction on the number of visits within this time.

Trailer Permits – Permitted at all sites. The permits are valid for 2 years and there is no restriction on the number of visits within this time.

One-Off Tips – Permitted at Armthorpe only. One-off tips are designed for residents who need to hire a vehicle or own a vehicle that cannot be granted a permit, to dispose of household waste. Each visit must be pre-booked. A one-off tip is just one visit; all such visits are at the discretion of the council and only two visits per year, 6 months apart, will be allowed from any domestic property within the borough.

Pedestrian Permits – Permitted at all sites. Pedestrian access is permitted, with a Pedestrian Permit any person who lives in a parish or village within which a HWRC is sited and who either does not have access to a vehicle or chooses not to use a vehicle to access site. Pedestrian Permits are issued to ensure safe access to sites as it is not possible to install pedestrian gates.

Access for Charities - Permitted at Armthorpe only. Registered charities have the ability to deposit waste in conjunction with their charitable obligations.

Sign Written Vans – Permitted at all sites. Company vehicles are permitted with written approval from the van driver's employer. The vehicles and occupants cannot dispose of waste in connection with the business as indicated by the vehicle signage.

16 **Proposed Changes and Improvements to Existing Operational Procedures are as follows:**

BDR Residents On-line Registration Scheme – it is proposed to enhance and improve HWRC access across the region via the implementation of an on-line customer registration process, which will log and retain the information of vehicles of residents who make use of any of the HWRCs within the contract boundary. This new system will enable residents from Doncaster to also use HWRC facilities in either Barnsley or Rotherham, improving accessibility, convenience and widening customer's waste disposal options and potentially reduce travelling time for residents.

Councils already use a range of digital methods to monitor customer numbers and footfall for example in parks, museums and libraries, and increasingly many HWRC's are embracing new technology in order to improve the customer experience and enhance data gathering and customer insight within the waste industry. The new contract proposes to introduce Automatic Number Plate Recognition (ANPR), at all BDR sites.

The use of Digital Technology (including ANPR and a customer registration scheme) will capture key metrics and allow the Council to:

- Better manage waiting times at HWRC sites. An ANPR system will allow vehicle numbers to be tracked, building up an accurate, and real time picture of busy and quieter periods at each individual site. Residents will then have the option to avoid busy periods at their nearest HWRC, or take their waste to a quieter site.
- Use real time data to assist with future service development and respond to customer demand and behaviour. Eg, if we know a particular site is quiet on a Tuesday afternoon, we could feasibly use that quiet time to for a commercial waste disposal offer.
- Use the data gathered to undertake targeted campaigns in specific neighbourhoods and communities to encourage residents to reuse and recycle. Develop an accurate picture of where site users are travelling from and what sites they are using, and identify communities where residents use HWRCs less frequently. This information will again allow us to undertake targeted work, based on the evaluation of data and our knowledge of which sites are being used most frequently and at what times.
- Amend procedures to be able to tighten or relax site access policies
- Automate a number of processes, such as applying online to register or book an appointment to dispose of asbestos.
- Use accurate data to determine any future changes to site opening times based on evidenced customer demand
- Highlight users and restrict access to residents from other authorities outside of the BDR boundary
- Peak periods of demand are likely to be smoothed out across the days and week, as HWRC users have access to information about busy periods at each site, with many arranging their visits for quieter times.

Subject to soft market testing and costings, the introduction of ANPR will allow residents within the BDR partnership area to use any site within the three boroughs. Allowing this cross-border travel supports the Council's sustainability agenda by allowing Doncaster residents to cross the border and use their nearest HWRC in a neighbouring authority. This will help to, reduce carbon emissions and increase customer choice. Residents in the north-west and south-west parts of the borough will most likely benefit from this cross-border offer.

Construction Type Waste – it is proposed to align the new contract with DEFRA's recent consultation proposals which is to permit this type of waste resulting from householder DIY home projects to 300 litres (average car boot size) no more than once per week. This may change in line with the results of the consultation being undertaken by DEFRA.

Access for Vans – it is proposed to improve and increase access for vehicles over 6ft/1.83m which are currently restricted to Armthorpe. Sites will be identified in consultation with the provider through the Soft Market Testing exercise.

To better manage usage and minimise the risk of commercial traders exploiting the Council's free HWRC service, site users registering to use a van will initially be allowed 12 visits within 12 months. Access to sites will be monitored through an ANPR system that will streamline the registration and monitoring process. Consultation with other authorities has indicated that this approach has been effective in ensuring fair usage by commercial traders.

Access for Trailers - It is proposed that site users registering to use a trailer be initially allowed 12 visits within 12 months, this again will be monitored through an ANPR system and can be amended following a review of the data obtained in relation to site usage.

One-Off Tips – it is proposed to allow vehicles over 6ft/1.83m access to sites other than Armthorpe, given that there are practicalities and potential site limitations and restrictions, sites will be agreed in consultation with the new provider, through the Soft Market Testing exercise.

Introduction of Commercial Waste – it is proposed to implement commercial waste acceptance at some of the Council's sites. Details of the new commercial offer will be developed following analysis of the findings of the Soft Market Testing stage. During this stage prospective contractors will be asked to provide options for introducing a commercial waste offering at one or more site in each borough. This new facility would be for small and medium businesses and could generate a potential income for each council.

Whilst not guaranteed, the development of a commercial waste offer for small businesses may assist the Council with its efforts to tackle fly-tipping. A significant amount of commercial waste is dumped in the borough and giving small businesses the opportunity to dispose of their waste for a modest gate fee, may dissuade businesses from passing on their waste to the type of unregulated waste disposal companies who advertise 'cheap' services on social media.

- 17 In addition to providing a modernised and efficient service, the Council will undertake further work to build in social value return into the new contract.

Officers will advocate for maximum social value impact through assessment criteria during the tender process, which will address issues such as ensuring contracted staff are paid the living wage, and that the workforce reflects the local community.

- 18 The contractual term is yet to be determined and will be subject to further negotiations within the partnership structures. The duration of the contract must be reasonable, fair, and proportionate, delivering value for money whilst also providing sufficient scope for the Council to adjust or reshape service delivery as per local needs, or in response to national change, such as the Waste and Resources Strategy. Any contract period will ensure appropriate break clauses alongside ensuring strong terms and conditions which will allow poor performance to be appropriately managed, including termination if necessary.
- 19 In considering the potential for a renewed BDR partnership provision for HWRCs, officers have considered areas for further development within the new service including:-

#### Increased Recycling

The new contract will look to further increase recycling within the BDR authorities. This will be achieved by including new and more ambitious recycling targets into the contract, and by tasking staff with supporting residents to recycle more of their waste during their visit, for example encouraging HWRC users to split bagged up waste to ensure that more of the waste being 'tipped' is recycled appropriately.

#### Innovate Re-use

This is an increasing area of interest and development as part of national and local ambitions to move towards a more circular economy. Currently Re-use items are collected at sites and sold at the FCC Reuse shop in Conisbrough. The new contract would also seek to improve this service either by offering a Reuse shop in each borough or alternatively by working closely with local charities in each authority so that reusable and repairable items are taken out of the waste stream.

#### New Equipment

The new contract will result in the installation of new or refurbished skips, ramps, signage, haulage vehicles and plant over the term of the contract. Carbon savings will be made as a result of new vehicles and plant.

- 20 A draft due regard statement has been prepared and attached to this report outlining that altering these operating procedures does not have a disadvantage in regard to the relevant protected characteristics under the Equality Act, which include; age, disability, race, gender, sexual orientation, religion and belief, maternity and pregnancy, gender reassignment or marriage and civil partnership.
- 21 Costs and prices for many HWRC related services have increased significantly over recent months, including HGV driver payments, red diesel, and other general inflationary rises. Therefore, it is likely that the current contract prices will be subject to uplift as part of the new contract once procured.

## OPTIONS & RECOMMENDATIONS

22 In developing this paper the following options have been considered: -

- Officers have examined the relevant costs and benefits of an in-house delivery verses delivery through joint procurement with Barnsley and Rotherham Councils.
- From a cost perspective, modelling shows that developing an in-house service would likely increase costs significantly. The modelling compares current costs within the partnership arrangement compared to the likely best- and worst-case scenarios of bringing the service in-house. Due to the decreased general efficiencies of operating alone alongside a reduction in the tonnages of waste and recyclables, there would be a significant increase in annual costs estimated at between 34 and 47%.
- The Council would also need to procure some services to process HWRC waste and recycling as a minimum in terms of collection, haulage and disposal. As a result of procuring services via the BDR partnership the contract value is larger which is likely to generate more interest from potential suppliers.
- HWRCs require specific site permitting, health and safety, and legal compliance, which in the event of a contracted service, would be with the contractor, removing an element of risk from the Council. Under the joint procurement option, a single procurement exercise would take place.



Option 1 (Recommended Option) – Grant permission to approve the procurement of the Household Waste Recycling Centre Management Contract

The Council has a statutory duty to provide HWRC provision to its residents. The procurement of the HWRC contract is therefore required under Contract Procedure Rules and EU procurement regulations. Given current budget restrictions and the increased overheads of council provision compared to external contractor delivery on behalf of BDR, providing the service in-house is unlikely to provide best value. Therefore, procuring HWRC services via the BDR partnership is felt to be most cost effective.

Option 2 – (Recommended Option) Agree to delegate the decision to appoint the service provider

If approved, the Director of Economy and Environment, in consultation with the Portfolio Holder for Sustainability and Waste will agree the preferred contractor.

Option 3 – Do not approve the delegation of the decision to appoint the service provider

If delegation is not approved this will result in delays to the timetable, which will also impact on Barnsley and Rotherham Councils. There is no further extension available within the current service contract, and further delay could result in a breach of procurement regulations.

Option 4 – (Recommended Option) Approve all of the changes to the operational procedures

The proposed changes to the operational procedures will allow the Council to procure a more effective and efficient contract and harmonise operational procedures across the joint BDR contract

Option 5 – Do not approve the changes to the operational procedures

If the operational changes are not approved, this may result in difficulties in implementing an effective and efficient service within BDR.

## REASONS FOR RECOMMENDED OPTION

- 23 Option 1- recommended to ensure compliance within the procurement regulations.
- 24 Option 2 - recommended to permit the Director of Economy and Environment, in consultation with the Portfolio Holder for Sustainability and Waste to make the appointment.
- 25 Option 4 - recommended to permit the council to maximise an effective and efficient service and harmonise operational procedures across the joint contract

## IMPACT ON THE COUNCIL'S KEY OUTCOMES

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	Outcomes	Implications
	<p><b>Doncaster Working:</b> Our vision is for more people to be able to pursue their ambitions through work that gives them and Doncaster a brighter and prosperous future;</p> <ul style="list-style-type: none"> <li>• Better access to good fulfilling work</li> <li>• Doncaster businesses are supported to flourish</li> <li>• Inward Investment</li> </ul>	<p>The Household Waste Recycling Centres can be used by all householders and there is also an opportunity to include commercial operations on some sites and therefore helps to maintain a thriving economy which residents benefit from.</p>
	<p><b>Doncaster Living:</b> Our vision is for Doncaster's people to live in a borough that is vibrant and full of opportunity, where people enjoy spending time;</p> <ul style="list-style-type: none"> <li>• The town centres are the beating heart of Doncaster</li> <li>• More people can live in a good quality, affordable home</li> <li>• Healthy and Vibrant Communities through Physical Activity and Sport</li> <li>• Everyone takes responsibility for keeping Doncaster Clean</li> <li>• Building on our cultural, artistic and sporting heritage</li> </ul>	<p>The continued procurement of Household Waste Recycling Centres will ensure that waste management targets can be achieved and value for money is ensured.</p> <p>Dealing with waste appropriately safeguards the environment from fly tipping and environment nuisance.</p>

	<p><b>Doncaster Learning:</b> Our vision is for learning that prepares all children, young people and adults for a life that is fulfilling;</p> <ul style="list-style-type: none"> <li>• Every child has life-changing learning experiences within and beyond school</li> <li>• Many more great teachers work in Doncaster Schools that are good or better</li> <li>• Learning in Doncaster prepares young people for the world of work</li> </ul>	
	<p><b>Doncaster Caring:</b> Our vision is for a borough that cares together for its most vulnerable residents;</p> <ul style="list-style-type: none"> <li>• Children have the best start in life</li> <li>• Vulnerable families and individuals have support from someone they trust</li> <li>• Older people can live well and independently in their own homes</li> </ul>	
	<p><b>Connected Council:</b></p> <ul style="list-style-type: none"> <li>• A modern, efficient and flexible workforce</li> <li>• Modern, accessible customer interactions</li> <li>• Operating within our resources and delivering value for money</li> <li>• A co-ordinated, whole person, whole life focus on the needs and aspirations of residents</li> <li>• Building community resilience and self-reliance by connecting community assets and strengths</li> <li>• Working with our partners and residents to provide effective leadership and governance</li> </ul>	<p>The procurement of the contract will ensure that the service is delivered at market cost and is value for money.</p> <p>The new contract will be in partnership with a private sector organisation, requiring a high level of social value.</p>

## RISKS AND ASSUMPTIONS

- 27 Without the new contract (and resources) to deliver our statutory obligations these services will either cease (we do not have the internal resources to deliver these services), or the Council will be in breach of procurement regulations.

## **LEGAL IMPLICATIONS [Officer Initials NJD Date 26.07.22]**

- 28 The Council is a Waste Disposal Authority for the purposes of the Environmental Protection Act 1990 (the "Act"). Section 51 of the Act requires a Waste Disposal Authority to provide places which residents within its area may deposit their household waste for disposal for free, that the arrangements are reasonably accessible to persons resident in the area and are available at reasonable times including weekend provision. It is however permissible to restrict the deposit of certain types of waste to certain sites.
- 29 Section 1 of the Localism Act 2011 provides the Council with a general power of competence, allowing the Council to do anything that individuals generally may do. Section 111 of the Local Government Act 1972 gives the Council the power to purchase goods and services.
- 30 Section 123 of the Local Government Act 1972 the Council has statutory power to dispose of non-housing/non-HRA land by way of a short tenancy of less than seven years, without the Secretary of State's consent.
- 31 As the leases are intended to have a break clause in favour of the Council (in the event the contract is not extended) it will be necessary to ensure the leases are excluded from the statutory renewal provisions of the Landlord and Tenant Act 1954 to enable effective termination
- 32 The procurement of the service will need significant legal advice going forward and must be carried out in accordance with both the Council's contract procedure rules and the public contracts regulations.
- 33 In order to comply with the general duty on Councils to act fairly, when a proposal removes benefits that are or might be conferred on members of the public, it is important that the Council formally consults with relevant stakeholders. In order to undertake a lawful consultation exercise, sufficient reasons must be put forward for the proposals to allow for intelligent consideration and response by the stakeholders; adequate time must be given for consideration and response; and the product of the consultation must now be consciously taken into account by the decision maker before a final decision is made on the proposals.
- 34 The decision maker must be aware of their obligations under the public sector equality duty (PSED) in s149 of the Equality Act 2010. It requires public authorities when exercising their functions to have due regard to the need to: eliminate discrimination, harassment and victimization; advance equality of opportunity; and foster good relations between people who share relevant protected characteristics and those who do not. The relevant protected characteristics under the Equality Act are age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation. The duty also covers marriage and civil partnerships, but only in respect of eliminating unlawful discrimination. The decision maker must ensure that they have seen the due regard statement. The duty must be exercised in substance, with rigour, and with an open mind and is not a question of ticking boxes. It is for the decision-maker to decide how much weight should be given to the various factors informing the decision, including how much weight should be given to the PSED itself. The duty is a continuing one and there should be a record/audit trail of how due regard has been shown. It is not sufficient for due regard to be a "rear-guard action" following a concluded decision. The decision maker must also pay regard to any

countervailing factors and decide the weight to be given to these, which it is proper and reasonable to consider; budgetary pressures, economics and practical factors will often be important.

## **FINANCIAL IMPLICATIONS [RT..... Date...28/07/22.....]**

- 35 The current HWRC service operates within an overall budget of £1.49m which covers all management costs as well as processing and haulage costs.

The following elements of the harmonisation changes are not expected to have any significant financial implications with only minor changes to quantities and tonnages disposed of:-

- Construction Type Waste
- Van Permits
- Trailer Permits
- One-off tips
- Resident Permits
- Commercial Waste

Some of the harmonisation changes (including registration scheme and commercial waste) may result in the introduction of new fees and charges. It is essential that Financial Procedure Rules are followed, specifically rule B.16 which states – “Any new fees and charges proposed within the financial year or any changes to existing fees and charges will be approved by the Chief Finance Officer (CFO) in consultation with the relevant portfolio holder, subject to key decision rules and reported to cabinet in the quarterly monitoring report”.

The cost of inflation is highlighted as a risk within the report, increases in costs including HGV driver payments, red diesel and general inflation, mean the contract will cost more than the existing budget.

This report includes delegations to the Director of Economy & Environment to appoint the contractor. The decision made by the Director will need to consider any financial implications from the ANPR cameras (potential additional costs) and how they will be funded. In addition, as stated above, approval by the CFO is needed if new fees and charges are to be introduced. To be able to make these decisions the Director needs to be satisfied that sufficient budget will be available to meet the contract costs.

## **HUMAN RESOURCES IMPLICATIONS [Officer Initials DK Date 26/07/2022]**

- 36 There are no direct HR Imps in relation to this report, but if in future staff are affected or additional specialist resources are required then further consultation will need to take place with HR. HR would need to be part of the contract evaluation process moving forward.

## **TECHNOLOGY IMPLICATIONS [Officer Initials PW..... Date...26/7/2022]**

- 37 As stated above, the proposed new contract will include enhanced use of modern technology permitting a more streamlined user-friendly permit system, and real time information and HWRC usage monitoring. In house development work is currently underway to deliver a new online customer registration application process for HWRC and it is understood that there is no impact on that work or changes to requirements as a result of this report.

- 38 All procurement of technology by the Council must be considered by the Technology Governance Board (TGB). Customers, Digital & ICT would then need to be fully involved in the procurement exercise to ensure that any new technology meets the necessary technical and security standards and requirements. Consideration also needs to be given to:
- Changes to existing processes within Waste & Recycling and Customer Services, including requirements for Customer Services to deal with permit requests by phone, where applicable
  - Changes to existing online content and technology to incorporate any new or replacement solutions being delivered as part of the new contract.
  - Integration requirements with existing technology, where applicable
  - Contractual end dates for existing technology and potential need for further integration development work during the term of the new HWRC contract

## **HEALTH IMPLICATIONS [Officer Initials RS. Date ...26.07.22]**

- 39 Effective waste management plays an important role in protecting public health. The service being proposed aims to support the public to dispose of their waste in a responsible and sustainable way helping to avoid fly-tipping which can have a negative effect on resident's wellbeing. Responsible and sustainable waste disposal and recycling can have a positive impact on our local communities and the wider environment. Fly tipping can negatively affect the wider community; how it looks and how people feel about where they live. Where the composition of fly-tipped waste includes hazardous waste, fly-tipping can threaten our ecosystem and wildlife and may even depict a risk to human life. Fly-tipping also negatively impacts on the local landscape and enjoyment of green space for residents and visitors. It is important that the service considers the views of residents in their ability to access the service and in particular considers those with barriers to disposing of waste appropriately.

## **EQUALITY IMPLICATIONS [Officer Initials...LG..... Date...26/7/2022]**

- 40 A draft due regard statement is attached at Appendix 1 which should be considered as part of making the decisions on this report and recommendations.

## **CONSULTATION**

- 41 This contract will be jointly procured between Barnsley and Doncaster and Rotherham Councils. Officers have worked together to produce the specification, evaluation matrix, performance schedules and contract.
- 42 A borough wide consultation exercise across Barnsley, Doncaster and Rotherham commenced in June 2022. The consultation results will be presented to Portfolio and used to inform the completion of the contractual document and specification. There were two online consultations, closing at the end of July, covering.
- one aimed at residents to ascertain improvements that can be made to the service
  - the other aimed at businesses to scope commercial waste demand and acceptance
- 43 Consultation has also been undertaken with the Procurement Team, Assets and Doncaster Council Property Lawyers who are subsequently drawing up the lease agreements.
- 44 The Assistant Director Environment and Head of Service have been consulted about the contents of this contract.
- 45 This report has been consulted on with the Portfolio Holder for Sustainability and Waste to shape the service in preparation for the new contract.

## **BACKGROUND PAPERS**

- 46 Due regard statement. Attached to this report at Appendix 1

## **GLOSSARY OF ACRONYMS AND ABBREVIATIONS**

ANPR – Automatic Number Plate Recognition

BDR – Barnsley, Doncaster and Rotherham

DEFRA – Department for Environment, Food and Rural Affairs

HWRC – Household Waste Recycling Centre

KPI – Key Performance Indicators

WEEE – Waste Electronic and Electrical Equipment

## **REPORT AUTHOR & CONTRIBUTORS**

Kellie Hopkins, Assistant Director – Environment

01302 736170

Kellie.hopkins@doncaster.gov.uk

Lee Richardson, Waste & Recycling Manager

01302 734987

lee.richardson@doncaster.gov.uk

**Dan Swaine**  
**Director Economy and Environment**